



ACT[®] WorkKeys[®]

Essential Skills

**Assess and Develop the Skills
Needed for Workplace Success**

Employers want to hire highly skilled and trainable workers, but are also looking for the essential skills that create a more productive workforce. These are the skills that make for more effective team environments whose members can move quickly, adapt to change, work well together, and improve processes.

Assess and develop the skills needed for a more holistic approach to workplace success with the ACT[®] WorkKeys[®] Essential Skills Assessment. Part of the WorkKeys system, trusted by thousands of employers to hire and train skilled employees for decades, WorkKeys Essential Skills focuses on the critical skills that boost performance, productivity, and effectiveness.

What WorkKeys Essential Skills Measures



INTEGRITY



WORK ETHIC



COLLABORATION



RESILIENCE



LEADERSHIP



CREATIVITY

**Create a high-performance
and adaptive workforce
with the WorkKeys
Essential Skills Assessment.**



**Find
Out More**

www.act.org/workkeys-essential-skills

The WorkKeys Essential Skills Advantage

Assess Skills Linked to Workplace Success



Unlike other workforce skills assessments, WorkKeys Essential Skills measures an individual's strengths in each of the six measured skills rather than using a pass/fail approach.

Multi-Method, Research Based



Based on decades of research on Big Five and HEXACO frameworks.

Combines Likert and situational judgment items resulting in an engaging, multi-method assessment that's less susceptible to response bias.

Anytime/Anywhere Online Testing



Online administration allows examinees a streamlined experience, using ACT's learning management system or your existing system.

Proctoring is not required.

Short Test Time



WorkKeys Essential Skills Assessment takes approximately 15 minutes to complete.

Assessment items are easy to read and written at a fifth-grade reading level.

Digital Badging



Individuals who earn at or above the 84th percentile in each measured essential skill will receive a micro-credential that can easily be shared with employers via Credly digital badge.

Robust and Actionable Data



For educators, examinee score reports and aggregate-level data are available and can be downloaded from their learning management system as soon as 15 minutes after testing is complete.

Organizations can grant and manage user access to ensure authorized individuals can access data.

Data resources and free coaching tools are available to ensure that institutions and organizations can use WorkKeys Essential Skills data to understand and support examinee skill development and success.

Dedicated Support



ACT provides comprehensive training materials and resources to ensure successful administration.

Dedicated WorkKeys Customer Support ensures that administrators have easy access to solutions and troubleshooting.

